



Residential Tenancy Application Form

Please fully complete each page of this form for your application to be processed.

Rental Property

Address of Property: _____

Tenancy Requirements

Length of Tenancy _____ months **Rent \$** _____ per week **Commencement Date** ____/____/____

Applicant Details

APPLICANT 1

Mr Mrs Miss Ms Other Dr

Surname: _____

Given Name: _____

Date of Birth: ____/____/____

Current Address: _____

Home Ph: _____ Work Ph: _____

Mobile Ph: _____

Email: _____

Drivers Licence No: _____ State of Issue: _____

Passport No: _____ Country: _____

Pension no: _____ Type: _____

APPLICANT 2

Mr Mrs Miss Ms Other Dr

Surname: _____

Given Name: _____

Date of Birth: ____/____/____

Current Address: _____

Home Ph: _____ Work Ph: _____

Mobile Ph: _____

Email: _____

Drivers Licence No: _____ State of Issue: _____

Passport No: _____ Country: _____

Pension no: _____ Type: _____

Occupancy Details

Names and ages of those permanently residing at the property:

1 _____ 2 _____

3 _____ 4 _____

UTILITY CONNECTIONS- This is a FREE service that connects all your utilities



Once we have received this application we will call you to confirm your details.

PO Box 1519, Box Hill, Victoria 3128 P: 1300 664 715 F:1300 664 185. www.directconnect.com.au

Direct Connect will make all reasonable efforts to contact you within 24 hours of the nearest working day on receipt of this Application to confirm the information on this Application and explain the details of the services offered. Direct Connect is a utility one stop connection service.

Please tick utilities as required:

Electricity Gas Phone Internet Insurance Removalist Cleaning

DECLARATION AND EXECUTION: By signing this application, I/we: consent to Direct Connect arranging for the connection and disconnection of the nominated utility services and to providing information contained in this application to utility providers for this purpose; acknowledge having been provided with terms and Conditions of Supply of Direct Connect and having read and understood them together with the Privacy Collection Notice set out below; declare that all the information contained in this application is true and correct and given of their own free will; expressly authorise Direct Connect to provide any information disclosed in this Application to a supplier or potential supplier of the Services in accordance with the Privacy Collection Notice and to obtain any information necessary in relation to the Services; expressly authorise Direct Connect to provide any information disclosed in this Application to an information provider for the purpose of that information provider disclosing it to a supplier or potential supplier of the Services in accordance with the Privacy Collection Notice and to obtain any information necessary in relation to the Services; consent to Direct Connect contacting me by telephone or by SMS in relation to the marketing or promotion of all of the services listed under the heading "Utility Connections" above even if we/I have not applied for the connection of those services in this application. This consent will continue for a period of 1 year from the date of our/my execution of this application/until 28 days after we/I disconnect the last of the services in respect of which this application is made; acknowledge that this consent will permit Direct Connect to contact us/me even if the telephone numbers listed on this application form are listed on the Do Not Call Register; understand that under the requirements of the Privacy Act 1988, Direct Connect will ensure that all personal information obtained about me/us will be appropriately collected, used, disclosed and transferred and will be stored safely and protected against loss, unauthorised access, use, modification or disclosure and any other misuse; authorise the obtaining of a National Metering Identifier (NMI) for my residential address to obtain supply details; consent to Direct Connect disclosing my/our details to utility providers (including my/our NMI and telephone number); declare and undertake to be solely responsible for all amounts payable in relation to the connections and/or supply of the Services and hereby indemnify Direct Connect and its officers, servants and agents and hold them indemnified against any charges whatsoever in respect of the Services; acknowledge that, to the extent permitted by law, Direct Connect shall not be liable for any loss or damage (including consequential loss and loss of profits) to me/us or any other person or any property as a result of the provision of the services or any act or omission by the utility provider or for any loss caused by or in connection with any delay in connection, disconnection or provision of, or failure to connect or disconnect or provide, the nominated utilities; acknowledge that whilst Direct Connect is a free service I/we may be required to pay standard connection fees or deposits required by various utility providers; acknowledge that the Services will be provided according to the applicable regulations and that the time frames and terms and conditions of the nominated utility providers bind me/us and that after hours connections may incur additional service fees from utility providers; acknowledge that the real estate agent listed on this application form may receive a benefit from Direct Connect in connection with the provision of the service being provided to me/us by Direct Connect; and acknowledge the entitlement of Direct Connect and its associates, agents and contractors, to receive a fee or remuneration from the utility provider and that such fee or remuneration will not be refunded to me as a rebate in connection with the provision of the utility connection services.

Signature of applicant _____ Date...../...../..... Application sent to Direct Connect (if required)

Occupancy Details (cont'd)

Details of any pets (please include Breed, Age & Council Registration No):

1. _____

2. _____

Current & Previous Employment

APPLICANT 1

Current Employer: _____

Contact Name: _____

Contact Ph: _____

Your Occupation: _____

Length of Employment: _____

Nett Income: _____ per week

Previous Employer: _____

Contact Ph: _____

Length of Employment: _____

APPLICANT 2

Current Employer: _____

Contact Name: _____

Contact Ph: _____

Your Occupation: _____

Length of Employment: _____

Nett Income: _____ per week

Previous Employer: _____

Contact Ph: _____

Length of Employment: _____

Current & Previous Rental Details

Current Landlord/Agent: _____

Contact Ph: _____

Current Rent \$ _____ per week:

Duration at this address? _____

Previous Landlord/Agent: _____

Contact Ph: _____

Rent \$ _____ per week:

Duration at this address? _____

Current Landlord/Agent: _____

Contact Ph: _____

Current Rent \$ _____ per week:

Duration at this address? _____

Previous Landlord/Agent: _____

Contact Ph: _____

Rent \$ _____ per week:

Duration at this address? _____

Personal & Business references (not relatives)

Name: _____

Work Phone: _____

Occupation: _____

Name: _____

Work Phone: _____

Occupation: _____

Name: _____

Work Phone: _____

Occupation: _____

Name: _____

Work Phone: _____

Occupation: _____

Emergency Contact Details

Name: _____

Phone: _____

Relationship to you: _____

Address: _____

Name: _____

Phone: _____

Relationship to you: _____

Address: _____

Payment Details

How will you pay your bond? Own funds Borrowed Funds SA Housing Trust

How will you pay your initial rent Own funds Borrowed Funds SA Housing Trust

Personal Cheques will not be accepted for the bond unless they have time to clear (5 full working days)

100 Point Check

This application will not be processed until 100 points have been achieved by the applicant

| | | | | | |
|----------------------|-------------|--------------------------|------------------------------------|-------------|--------------------------|
| Last 4 rent receipts | (50 points) | <input type="checkbox"/> | Reference from owner/landlord | (20 points) | <input type="checkbox"/> |
| Drivers licence | (50 points) | <input type="checkbox"/> | Copy of birth certificate | (10 points) | <input type="checkbox"/> |
| Photo ID | (40 points) | <input type="checkbox"/> | Utility bills/bank statements | (10 points) | <input type="checkbox"/> |
| Passport | (40 points) | <input type="checkbox"/> | Current motor vehicle registration | (10 points) | <input type="checkbox"/> |

Declaration

I hereby offer to rent the property from the owner under a lease to be prepared by the Agent. Should this application be accepted by the landlord I agree to enter into a Residential Tenancy Agreement.

I acknowledge that this application is subject to the approval of the owner/landlord. I declare that all information contained in this application (all pages) is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt.

I authorise the Agent to obtain personal information from:

1. The owner or the Agent of my current or previous residence;
2. My personal referees and employer/s;
3. Any record listing or database of defaults by tenants;

If I default under a rental agreement, I agree that the Agent may disclose details of any such default to a tenancy default database, and to agents/landlords of properties I may apply for in the future.

I am aware that the Agent will use and disclose my personal information in order to:

- communicate with the owner and select a tenant
- prepare lease/tenancy documents
- allow tradespeople or equivalent organisations to contact me
- lodge/claim/transfer to/from a Bond Authority
- refer to Tribunals/Courts & Statutory Authorities (where applicable)
- refer to collection agents/lawyers (where applicable)

I am aware that if information is not provided or I do not consent to the uses to which personal information is put, the Agent cannot provide me with the lease/tenancy of the premises. I am aware that I may access personal information on the contact details above.

The applicant acknowledges:

1. that the landlord's insurance will not cover the tenant's contents and it is advised that the tenant should obtain contents and public liability insurance
2. that the terms and conditions were available at the time of applying as these form part of the tenancy agreement
3. that upon being advised of approval of this application by the agent a legal tenancy agreement is created and if the tenant(s) choose not to proceed, the agent will begin procedures to relet the property and MAY choose to recover costs incurred from the reletting as set down by the Residential Tenancies Act 1995
4. that possession of the property will not take place until the tenancy agreement is signed by the applicant and a security bond and rent in advance is paid
5. that unless agreed otherwise the tenant shall be liable for all water costs pertaining to the property as per SA Water calculations. Costs to be calculated on a daily basis
6. that the landlord has the right to increase rent during the term of a fixed tenancy in accordance with the Residential Tenancy Act 1995
7. that the applicant agrees to pay rent by internet transfer, personal cheque or money order. Rent cannot be paid in cash into our office.

If accepted for this property, the Applicant/s agree NOT to use the property for any business or commercial use.

I/we acknowledge that the inside of the premise are to be smoke free. Please initial: _____

Applicant 1 signature: _____

Applicant 2 signature: _____

Date: _____

Date: _____